

## APPENDIX A

### 4-DAY WORK WEEK - RECOMMENDED SCHEDULE OPTIONS SUMMER 2015

<b>Traditional Work Day Hours</b>	<b>Traditional Work Week Paid Hours</b>	<b>4-Day Work Day Paid Hours</b>	<b>4-Day Work Week Hours with ½ Hour Lunch</b>	<b>Starting &amp; Stopping Time with Two 15-Minute Breaks and ½ Hour Lunch</b>	<b>4-Day Work Week Hours with One Hour Lunch</b>	<b>Starting &amp; Stopping Time with Two 15-Minute Breaks and One Hour Lunch</b>
<b>6</b>	30 (30 hr)	7.5 (7 hr 30 min)	8 (8 hr)	7:00 am to 3:00 pm 7:30 am to 3:30 pm 8:00 am to 4:00 pm 8:30 am to 4:30 pm	8.5 (8 hr 30 min)	7:00 am to 3:30 pm 7:30 am to 4:00 pm 8:00 am to 4:30 pm 8:30 am to 5:00 pm
<b>6.5</b>	32.5 (32 hr 30 min)	8.125 (8 hr 7 min)	8.625 (8 hr 37 min)	6:30 am to 3:07 pm 7:00 am to 3:37 pm 7:30 am to 4:07 pm 8:00 am to 4:37 pm 8:30 am to 5:07 pm	9.125 (9 hr 7 min)	*6:30 am to 3:37 pm 7:00 am to 4:07 pm 7:30 am to 4:37 pm 8:00 am to 5:07 pm 8:30 am to 5:37 pm
<b>7</b>	35 (35 hr)	8.75 (8 hr 45 min)	9.25 (9 hr 15 min)	6:30 am to 3:45 pm 7:00 am to 4:15 pm 7:30 am to 4:45 pm 8:00 am to 5:15 pm 8:30 am to 5:45 pm	9.75 (9 hr 45 min)	*6:30 am to 4:15 pm 7:00 am to 4:45 pm 7:30 am to 5:15 pm 8:00 am to 5:45 pm 8:30 am to 6:15 pm
<b>7.5</b>	37.5 (37 hr 30 min)	9.375 (9 hr 22 min)	9.875 (9 hr 52 min)	6:30 am to 4:22 pm 7:00 am to 4:52 pm 7:30 am to 5:22 pm 8:00 am to 5:52 pm 8:30 am to 6:22 pm	10.375 (10 hr 22 min)	*6:30 am to 4:52 pm 7:00 am to 5:22 pm 7:30 am to 5:52 pm 8:00 am to 6:22 pm
<b>8</b>	40 (40 hr)	10 (10 hr)	10.5 (10 hr 30 min)	6:30 am to 5:00 pm 7:00 am to 5:30 pm 7:30 am to 6:00 pm	11 (11 hr)	*6:30 am to 5:30 pm 7:00 am to 6:00 pm 7:30 am to 6:30 pm

## APPENDIX A

### 4-DAY WORK WEEK - RECOMMENDED SCHEDULE OPTIONS SUMMER 2015

<b>Traditional Work Day Hours <i>Instructional*</i></b>	<b>Traditional Work Week Paid Hours <i>Instructional</i></b>	<b>4-Day Work Day Paid Hours <i>Instructional</i></b>	<b>4-Day Work Week hours with ½ Hour Lunch <i>Instructional</i></b>	<b>Starting &amp; Stopping Time and ½ Hour Lunch <i>Instructional</i></b>	<b>4-Day Work Week Hours with One Hour Lunch <i>Instructional</i></b>	<b>Starting &amp; Stopping Time with One Hour Lunch <i>Instructional</i></b>
<b>*Instructional 7.5 7 work hours ½ hr paid lunch</b>	35 work hours  2.5 paid lunch  Total 37.5 hrs	8.75 work hours (8 hrs 45 min) .625 min lunch (37 min) Total 9.375 (9 hrs 22 min)	Included in Paid Hours	6:30 am to 3:52 pm 7:00 am to 4:22 pm 7:30 am to 4:52 pm 8:00 am to 5:22 pm 8:30 am to 5:52 pm	9.75 (9 hrs 45 min) (37 min included in paid hours, 23 min unpaid)	*6:30 am to 4:15 pm 7:00 am to 4:45 pm 7:30 am to 5:15 pm 8:00 am to 5:45 pm 8:30 am to 6:15 pm

*In compliance with the Broward Teachers Union and School Board of Broward County Teacher Contract, Article Five: Conditions of Employment, Section E states that “the employee’s workday shall be seven and one-half (7 1/2) consecutive hours, including the lunch period”. Calculations are based on a seven hour work day with a 30 minute paid lunch.*

*\*Based upon the operational needs of each department, the start time of an employee can be as early as 6:30 am.*